

# Caldwell County Emergency Services District #3

## Board Meeting MINUTES

October 12, 2023

Board Meeting held at the Martindale Volunteer Fire Department located at:  
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:32 pm
  - (a) Roll Call: Commissioners Present – Bill Hamilton, Mark Jungers, David Murdoch, Josie Martinez  
Absent: Robert Moreno Also in Attendance: Laurel Schuelke, Joe Mahlie, Matt Tanksley
  - (b) Quorum present
2. Review and approve Minutes from the September 14 + 28, 2023 meetings - David Murdoch motioned to approve minutes as written - Mark Jungers 2<sup>nd</sup> – Passed 4-0
3. **Reports**
  - (a) Call Report from MVFD – There were 29 calls in September received and responded to.
  - (b) Financial Report – Presented by Josie Martinez. The Sales Tax deposit for the tubing companies that had been mis-allocated has been received.
  - (c) Building update - Bill Hamilton reported that the USDA would like an on-site building inspector doing regular inspections.  
  
Mark Jungers is still seeking reductions in the drainage work estimates.  
  
Bluebonnet Electric has not yet advised Frank Gomillion on the approved location for the meter pole. This is the only item needed for the bid package to be ready.
4. **Discussion / Action items:**
  - (a) Fire/Rescue – requests for approval - David Murdoch motioned to approve the purchase of 50 T-shirts from River City for \$1,122.50 - Josie Martinez 2<sup>nd</sup> – Passed 4-0
  - (b) Review and approve expenses - Bill Hamilton motioned to approve a VISA card to be issued to Joe Mahlie in the amount of \$500.00 - Josie Martinez 2<sup>nd</sup> – Passed 4-0  
  
Bill Hamilton motioned to approve payment of the VISA card in the amount of \$3,474.06 by auto draft, and to pay each bill going forward as auto draft, as Commerce Bank has not received 2 payments that were mailed in - Josie Martinez 2<sup>nd</sup> – Passed 4-0  
  
Bill Hamilton motioned to approve payment of \$500.00 to Posey Properties for an appraisal, \$245.01 to Christian Brothers for an inspection of S61, \$46.80 to Lockhart Post Register for the ad placed for the Property Tax Rate, \$73,588.50 to AMC\*TXI for the downpayment on the driveway bid - Mark Jungers 2<sup>nd</sup> – Passed 4-0
  - (c) Service agreement with MVFD – Bill Hamilton presented the new Service Agreement; the only change from last year was to omit item 5.7, as there are no District funds being provided directly to MVFD.
  - (d) Employee handbook – A sample handbook was handed out for review.
5. Announcements: (No action or in-depth discussions – Events or items of general interest)
6. Set next meeting time and date – **Thursday 11-9-2023** – 6:30pm
7. Adjournment – Mark Jungers motioned to adjourn – Josie Martinez 2<sup>nd</sup> – PASSED 4-0 at 8:18