

Caldwell County Emergency Services District #3

Regular Board Meeting

MINUTES

Wednesday November 28, 2018 6:30PM

Regular Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. **Call meeting to order** – 6:30 pm
2. **Roll call of Board Members** - Members present: Ross Purcell, Bill Hamilton, David Murdoch, Richard Salmon, Jack Mudd
3. **Establish a Quorum** – Quorum present
4. **Review and approve Minutes** from the October 11, 2018 meeting – Motion to accept the minutes as written by Bill Hamilton - Richard Salmon, second - PASSED 5-0
5. **Financial Report** Presented by David Murdoch. Bill Hamilton presented the Collection Report from Caldwell County and noted that the County changed their estimate to \$114,141.76 for the upcoming year and asked that the Final Budget be update to reflect that new amount and the new collection fee estimate of \$3,040.06.
6. **Discussion / Action item – Review and approve expenses** - Approve resolution to approve the final 2018 property tax roll - Motion to approve by Bill Hamilton - David Murdoch, second-PASSED 5-0
7. **Discussion / Action item – ESD #3 Commissioner Appointments 2019 / 2020** – The 2-year appointments of Bill Hamilton and Ross Purcell will be expiring. Both said they were willing to stay for a second 2-year appointment. The Caldwell County Commissioners Court will vote on the appointments 12-27-18.
8. **Discussion / Action item –Review and approve expenses** – Approved expenses: \$600 Admin fee, \$300 donation toward the Christmas Party Sunday at 5:00, hosted by MVFD. Motion made by Richard Salmon - Jack Mudd, second - PASSED 5-0
9. **Announcements:** Ross Purcell announced that the Safe-D training course will be February 7-9. One board member can go for free on the scholarship program. Bill Hamilton mentioned that there is a continuing education requirement of the board members.
 - * David Murdoch asked the board’s opinion on granting Laurel Schuelke Read-Only access to retrieve the ESD bank statements. There was unanimous agreement by the Board.
 - * The need for the ESD to have a locking file cabinet was discussed – Laurel to look into.
 - * Richard Salmon noted that there was no new on the CDBG grant.
 - * Richard Salmon, fireman Drew Schulle and Katie Trisch to meet November 29 to update the information on the LCRA grant application for a generator.
10. **Next meeting time and date set – Thursday 1-10-19 – 6:30pm**
11. **Adjournment - 7:22 pm** – motion to Adjourn by Richard Salmon – David Murdoch, second PASSED 5-0