

# Caldwell County Emergency Services District #3

Board Meeting MINUTES November 14, 2024

Board Meeting held at the Martindale Volunteer Fire Department located at:  
111 Lockhart Street, Martindale, TX 78655

1. Meeting called to order at 6:31 pm
  - (a) Commissioners Present: Bill Hamilton, Mark Jungers, Robert Moreno, Josie Martinez, David Murdoch Also in Attendance: Chief Germer, Matt Tanksley, Laurel Schuelke, Bill Glaze
  - (b) Quorum present
2. Review and approve Minutes from the October 10 and 17, 2024 Board meetings - David Murdoch motioned to approve the minutes as written - Mark Jungers 2<sup>nd</sup> – Passed 4-0 (Robert Moreno arrived just after vote)
3. **Reports**
  - (a) Call Report from MVFD – There were 42 calls received with 5 missed calls in October
  - (b) Financial Report – Presented by Josie Martinez
  - (c) MVFD asset transfer – This project has been completed.
  - (d) MVFD Service Agreement – Waiting on final budget to attach to agreement.
  - (e) Building update – Bid estimate requests have been sent out to 2 contractors so far.
4. **Discussion / Action items:**
  - (a) Review and approve expenses – Mark Jungers motioned to approve payment of the VISA card in the amount of \$955.16 by auto draft; \$916.90 to Blue Layer for IT services; \$134.38 to GT Distributors for uniform shirts; \$1,800 to Luling Tire for new tires on B61; \$360 to JAMCO for annual rent on storage unit; and \$24.90 to Chief Germer for reimbursement of an antenna for a base station – David Murdoch 2<sup>nd</sup> – Passed 5-0. Chief Germer was given approval to purchase \$1,170 in shirts out of the uniform budget.
  - (b) SAFE-D conference registration – The conference will be at the Kalahari February 6-8. Bill Hamilton motioned to register all 5 Board members, Chief Germer and Laurel Schuelke and to approve payment for Laurel Schuelke's travel and lodging expenses February 5-8 - Mark Jungers 2<sup>nd</sup> – Passed 5-0
  - (c) Tax roll resolution - Bill Hamilton motioned to approve the tax roll totaling \$259,434.29 prepared by CCAD for the Tax Year 2024 - Mark Jungers 2<sup>nd</sup> – Passed 5-0; to be signed by Bill Hamilton and David Murdoch.
  - (d) ESD FY 2024-2025 Budget, including Service Contract Expenses – Estimates of the payroll based on discussions with attorney David Manely were requested prior to a vote.
5. Announcements: None
6. Set next meeting time and date – **Thursday 12-12-2024** – 6:30pm
7. Mark Jungers motioned to adjourn at 9:05 pm – Josie Martinez 2<sup>nd</sup> – Passed 5-0