

Caldwell County Emergency Services District #3

Board Meeting MINUTES

June 8, 2023

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:30 pm
 - (a) Roll call: Commissioners Present - Bill Hamilton, Robert Moreno, David Murdoch, Josie Martinez, Mark Jungers Also in Attendance: Laurel Schuelke
 - (b) Quorum present
2. Review and approve Minutes from the May 11 + 23, 2023 meetings - Motion made by David Murdoch to accept minutes as written – Robert Moreno 2nd – PASSED 5-0
3. **Reports**
 - (a) Call Report from MVFD – 19 Calls in May, 0 missed
 - (b) Financial Report presented by Josie Martinez
 - (c) Building update - Bill Hamilton reported that the driveway will need to be put in prior to the permit expiration and suggested that the ESD start seeking bids for the apron and drainage work to be done at the same time.

The final package of drawings was presented to the Board and have been sent to the USDA.
 - (d) Status of MVFD Tax Fines – Bill Glaze has not received a response from the IRS requesting relief from paying the fines.
4. **Discussion / Action items**
 - (a) Fire / Rescue – requests for approval – there were no new requests
 - (b) Shift Pay Frequency – Shifts are paid on a monthly basis on the 15th. Bill Hamilton motioned to pay the river duty shifts on a weekly basis to match the pay schedule of MVFD for their portion of the river duty shifts - Mark Jungers 2nd – PASSED 5-0
 - (c) Sales Tax / Clean-up / Consulting – Prior to consulting with a company to help the ESD identify additional business that are in our District the Board will meet to go over those already on the Comptroller's list to ensure they are actually in the District and to identify additional businesses known to Board Members.
 - (d) Review and approve expenses - Bill Hamilton motioned to approve \$217.62 to VFIS to add the new Squad to the insurance policy, \$55 to Richard Contreras for lawn mowing, \$2,000 to Posey Properties for an appraisal required by the USDA, \$307.53 to Witmer for Fire/Rescue Supplies, \$1,478.16 to CCAD, \$328 to Robert Moreno for ESD shirts and \$1,358.62 for the June VISA bill, as well as a \$10,000 transfer to the Funding Account from the ESD - David Murdoch 2nd – PASSED 5-0
 - (e) Next Planning meeting date – will be 6-28-23 at 6:30 to discuss: Sales Tax Map
5. No Announcements
6. Set next meeting time and date – **Thursday 7-13-2023** – 6:30pm
7. Adjournment - Mark Jungers motioned to adjourn at 8:40 – Josie Martinez 2nd – PASSED 5-0