

Caldwell County Emergency Services District #3

Board Meeting MINUTES

July 13, 2023

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:31 pm
 - (a) Roll call: Commissioners Present - Bill Hamilton, David Murdoch, Josie Martinez, Mark Jungers
Absent: Robert Moreno Also in Attendance: Laurel Schuelke, Chief Chris Germer
 - (b) Quorum present
2. Review and approve Minutes from the May 11 + 23, 2023 meetings - Motion made by Mark Jungers to accept minutes as written – Josie Martinez 2nd – PASSED 4-0
3. **Reports**
 - (a) Call Report from MVFD – 22 Calls in June
 - (b) Financial Report presented by Josie Martinez
 - (c) Building update - Bill Hamilton reported that the USDA wants different types of comps on the appraisal than those on the most recent copy. Posey will need to do a 3rd pass. They also need a copy of last year's audit. Frank Gomillion has said that he fielded some questions from the USDA, but has not received their approval to "Go Ahead".

Mark Jungers continues to seek bids for the concrete work.
 - (d) Status of MVFD Tax Fines – Bill Glaze has not received a response from the IRS requesting relief from paying the fines.
4. **Discussion / Action items**
 - (a) Fire / Rescue – requests for approval – IT services information has been received from Blue Layer to manage the network and devices for members. Prices quoted were \$1,310/ mo. to manage 9 devices, \$1,000 per new laptop, \$1,500 for the setup and \$1,500 to manage a firewall.
 - (b) Sales Tax / Clean-up / Consulting – The Comptroller's office stated that changes to businesses being taxed re back-dated 4 years by the Comptroller. Bill Hamilton spoke with their representative to get instructions on how to report changes.
 - (c) Review and approve expenses - Mark Jungers motioned to approve the quarterly transfer of Service Contract Funds in the amount of \$29,971 and to pay \$55 to Richard Contreras, \$50 to the Caldwell County Fire Chiefs Assn, \$459 to Casco, \$162.08 to NAPA, \$1,523.61 to pay the Commerce Bank VISA, \$650 to Richardson Caps, \$108 to B. Solis and \$14 to Logos – David Murdoch 2nd – PASSED 4-0
 - (d) Commissioners Court Resolution – Item was left for future consideration.
 - (e) Next Planning meeting date – will be 7-20-23 at 6:30 to discuss: Vehicle Maintenance and Staffing
5. No Announcements
6. Set next regular meeting time and date – **Thursday 8-10-2023** – 6:30pm
7. Adjournment - Mark Jungers motioned to adjourn at 8:20 – Josie Martinez 2nd – PASSED 4-0