

**Caldwell County Emergency Services District #3**  
**Board Meeting**  
**MINUTES**

September 14, 2016  
6:30 P.M.

Regular Board Meeting held at the Martindale Volunteer Fire Department 111 Lockhart Street.

1. Call meeting to order– 6:32 pm
2. Roll call of Board Members – Members present Bill Hamilton, David Murdoch , Richard Salmon
3. Establish a Quorum – Quorum present
4. Public comments: 3 minute limit per individual (no discussion or action) - No public comments
5. Approve minutes of the July 28,2016 and August 24, 2016 Board meetings – Motion – Richard Salmon, second David Murdoch – PASSED 3-0
6. Informational items:
  - MVFD monthly activity report
7. Discussion / Action item – Adopt tax rate for FY 2016-17 – Motion to approve – Motion – Richard Salmon, second David Murdoch – PASSED 3-0
8. Discussion / Action item – Record retention policy – Motion to approve – Motion – Richard Salmon, second David Murdoch – PASSED 3-0
9. Discussion / Action item – MVFD FY2016 / 17 Budget and Services agreement – Motion to approve Budget – Motion – David Murdoch, second Richard Salmon – PASSED 3-0 -- Motion to approve Services agreement – Motion – Richard Salmon, second David Murdoch – PASSED 3-0
10. Discussion / Action item – Review and approve expenses – nothing to approve
11. Announcements: (No action or in depth discussions – Events or items of general interest) - No Announcements
12. Set next meeting time and date  
Next meeting was set for Wednesday October 19, 2016 – 6:30pm at MVFD building
13. Adjournment – 7:40pm – Richard Salmon, second David Murdoch – PASSED 3-0