

Caldwell County Emergency Services District #3

Board Meeting MINUTES

May 11, 2023

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:30 pm
 - (a) Roll call: Commissioners Present - Bill Hamilton, Robert Moreno, David Murdoch, Josie Martinez
Absent: Mark Jungers Also in Attendance: Laurel Schuelke, Chief Chris Germer
 - (b) Quorum present
2. Review and approve Minutes from the April 13 + 16, 2023 meetings - Motion made by David Murdoch to accept minutes as written – Josie Martinez 2nd – PASSED 4-0
3. **Reports**
 - (a) Call Report from MVFD – 19 Calls in April, 18 made, 1 missed
 - (b) Financial Report presented by Josie Martinez
 - (c) 2022 MVFD Tax Return Status - Laurel Schuelke reported that Denise Bartlett has sent a copy of the tax return that has been filed, which was made available for review, as well as a confirmation of receipt by the IRS.
 - (d) Building update - Bill Hamilton reported that Jack Mudd asked that the front porch be changed from 4 foot to 9 foot deep.
4. **Discussion / Action items**
 - (a) Fire / Rescue – requests for approval – there were no new requests
 - (b) 2022 Audit review / approval – The auditor has sent a copy of the audit to the Caldwell County auditor. Bill Hamilton will hand deliver a copy to the judge's office to make sure it gets on the next CCCC agenda. Robert Moreno believes that the process is complete and that there were no issues.
 - (c) Review and approve expenses - Bill Hamilton motioned to approve the \$391.62 invoice from VFIS to add the Squad to the insurance policy, pending adjustment to the price for removal of the old Squad, \$110 to Richard Contreras for lawn mowing, \$14,715.85 to Siddons Martins for engine repairs, \$\$8,810.48 to Delta, \$211.31 and \$569.99 to Fuego, \$873.72 and \$4101 to MES all for bunker gear, \$15.60 to attorney Ken Campbell, \$5,500 to Armstrong, Vaughn & Assoc. for the audit, \$1,548.86 and \$4,436.86 for the April and May VISA bills, as well as \$65.02 to Korey Gebert for fuel reimbursement - Josie Martinez 2nd - PASSED 4-0
 - (d) Next Planning meeting date – will be 5-23-23 at 6:30 to discuss: Sales Tax
5. No Announcements
6. Set next meeting time and date – **Thursday 6-8-2023** – 6:30pm
7. Adjournment - Robert Moreno motioned to adjourn at 8:03 – Josie Martinez 2nd – PASSED 4-0